

# **EqHub**

## **Special terms**

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## 1 Definitions and Abbreviations

In addition to definitions and abbreviations in the General terms section 1, the following shall apply to the Agreement with regards to the Services covered by these Special terms:

Term	Definition
EPC Contractor	Engineering Production Construction contractor.
Equipment Supplier	Official agent of equipment delivered by a Manufacturer.
Manufacturer	Manufacturer of physical equipment and component and maker of standard documentation.
Package Supplier	Supplier of equipment packages, including information and documentation to an Operator or EPC Contractor.

## 2 Service

### 2.1 Description

EqHub is an industry initiative from EPIM on behalf of all operators on the NCS. The purpose of the EqHub service is to support and simplify information and documentation delivery processes through standardization. EqHub is a collaborative solution for sharing of technical standard information and documentation. The Solution is used by:

- Operators on the NCS
- EPC Contractor
- Package Suppliers
- Equipment Suppliers
- Manufacturers

For more detailed descriptions of the service see <https://epim.no/eq-hub/>.

### 2.2 Access management

Refer to “How to get access” on <https://epim.no/eq-hub/>.

### 2.3 Support

Support contact info is available on <https://epim.no/eq-hub/>.

### 2.4 Service level

#### 2.4.1 Availability

EPIM’s goal is that the service should be available at all times, except for during standard maintenance windows.

#### 2.4.2 Standard Maintenance window

Standard Maintenance windows (planned maintenance) are used for carrying out technical and functional updates.

- Technical updates: Typically performed monthly, with the goal of not affecting the availability of the service.
- Functional updates: Performed in relation to releasing new functionality in the service. Maintenance notifications are published on the service login-page and/or in e-mail to the Users minimum 7 days in advance.

### 2.5 Data management

Actor	Role
Operators on the NCS	Can approve deletion of document and data Can approve sharing of documents and data
EPC Contractor	Read only access
Package Suppliers	Read only access

Equipment Suppliers	<ul style="list-style-type: none"> <li>- Establish documents and data related to own products</li> <li>- Read access to own products</li> </ul>
Manufacturers	<ul style="list-style-type: none"> <li>- Establish documents and data related to own products</li> <li>- Read access to own products</li> </ul>

### 3 Service fees

Operators enrolled into EqHub cover all cost for operation of the service.

### 4 Security

Terms as stated in General terms section 6 Security applies.

### 5 Processing of personal data

Terms in the General terms section 5 – “Processing of personal data” applies. The EqHub Privacy Policy is available at [www.epim.no/privacy](http://www.epim.no/privacy).

### 6 Termination

Data will not be deleted for legal compliance.

### 7 EPIM’s additional obligations

None.

### 8 User organisation’s additional obligations

All information entered into EqHub is verified by 3<sup>rd</sup> party on behalf of EPIM and the industry, however the main responsibility of the correctness of the information is the company, hereby defined as the company entering information and documentation to EqHub.

### 9 Governance

EqHub is governed by EPIM on the basis of directions set by the EqHub Reference group, consisting of representatives from the Members.