

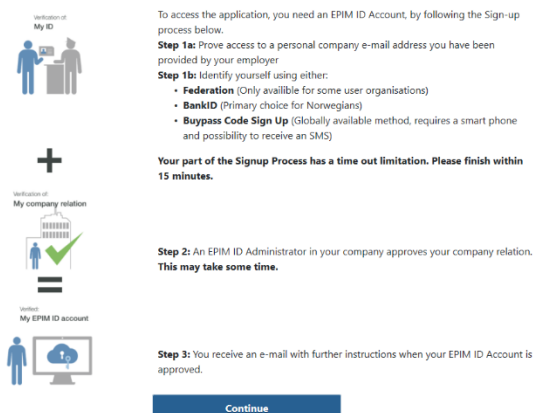
HOW TO SIGN-UP WITH Bypass Code

Step 1: Go to your Application provider's URL or <https://epim-id.no> and click on Sign-up



The screenshot shows the EPIMID login page. At the top is the EPIMID logo. Below it, a message states: "Service will be unavailable till 2nd Oct between 22:00-23:00 due to maintenance work!". A blue "Login" button is centered on the page. Below the button, there are two links: "Having trouble logging in? or Sign up" and "More info about Selfservice".

Step 2: Click continue from the sign-up information window



The screenshot shows a sign-up information window with three steps and a "Continue" button at the bottom.

- Validation of My ID:** To access the application, you need an EPIM ID Account, by following the Sign-up process below.
Step 1a: Prove access to a personal company e-mail address you have been provided by your employer.
Step 1b: Identify yourself using either:
 - **Federation** (Only available for some user organisations)
 - **BankID** (Primary choice for Norwegians)
 - **Bypass Code Sign Up** (Globally available method, requires a smart phone and possibility to receive an SMS)
- Validation of My company relation:** Your part of the Signup Process has a time out limitation. Please finish within 15 minutes.
Step 2: An EPIM ID Administrator in your company approves your company relation. This may take some time.
- Verify My EPIM ID account:** Step 3: You receive an e-mail with further instructions when your EPIM ID Account is approved.

Continue

Step 3: Enter Your Personal Company e-mail address, First name, Last name and Justification and click Continue

New User Registration

To register a new account, please complete the following form.

You can read the EPIM ID privacy policy [here](#).

Company Email Address*

Confirm Company Email Address*

First Name*

Last Name*

Justification*

Please provide justification as to why you are applying for EPIMID.

Continue

Cancel

Step 4: You will now receive an OTP (One Time Password) to the e-mail account used in this sign-up process. Enter OTP code and click Check Code

New User Registration

To verify your identity, a security code has been sent to you at z*****@z*****.no. Please copy and paste the security code here.

Code

Check Code

Cancel

Step 5: Enter your e-mail and click Login

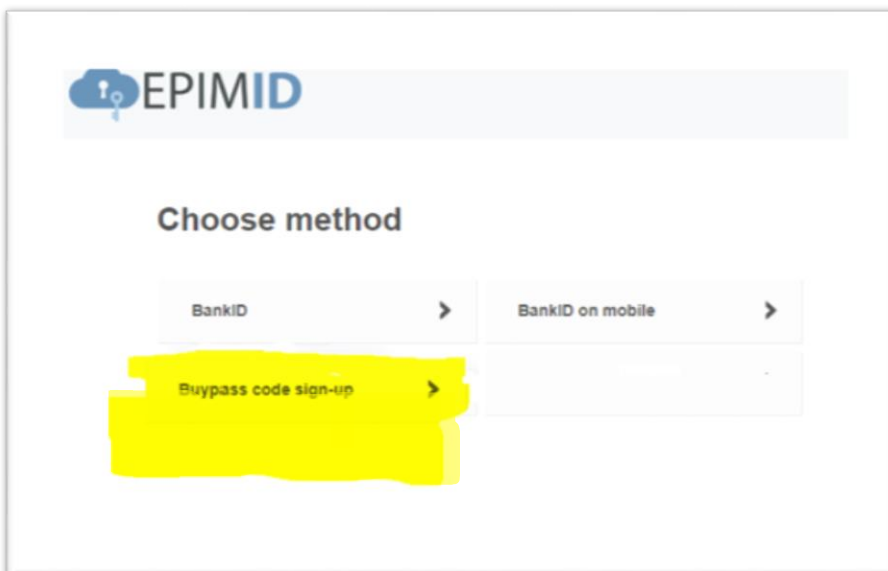


Identity Verification

To finalize the registration process, we need to verify your identity with your preferred authentication method. Please insert your 'company' email address and click 'Continue' to choose your preferred authentication method. (If your organization is federated you will be directed to the final step where you 'Select Your Company')

[More info about EPIM ID](#) or [Sign up](#)

Step 6: Click on Bypass Code sign-up



Step 7: Enter your mobile phone number.

Step 8: Enter OTP (One Time Password) sent to your mobile phone and click Continue



Enter your mobile number

A verification code will be sent to the mobile number you provide below

[Help](#) [Cancel](#)

[Continue](#)

Step 9: Select Your Company from the drop-down menu and close browser to finish your registration

Company Selection

Please select your company from the list and press confirm to complete registration.

Select Company: *

[Confirm Company](#)

Login Using Bypass Code after EPIM ID Administrator have approved your Account Request

Step 1: You will receive an email with instructions on how to download and install Bypass Code

Thank you for registering an EPIM ID account.

Your EPIM ID account associated with \$USERID\$ is now approved by your company's EPIM ID Administrator.

The final step requires you to download a software token App ([Bypass Code](#)) to your Smartphone.


Open your 'mobile app store' and search for [Bypass Code](#) and install.


You can administrate your EPIM ID Account using the Self-service interface available on www.epim-id.no.

Myh./Kind Regards

Norsk olje og gass

Step 2: Go to your Application provider's URL or <https://epim-id.no> and click Login






Service will be unavailable till **2nd Oct** between
22:00-23:00
due to maintenance work!

[Login](#)

[Having trouble logging in?](#) or [Sign up](#)

[More info about Selfservice](#)

Step 3: Enter your Company email and click Login

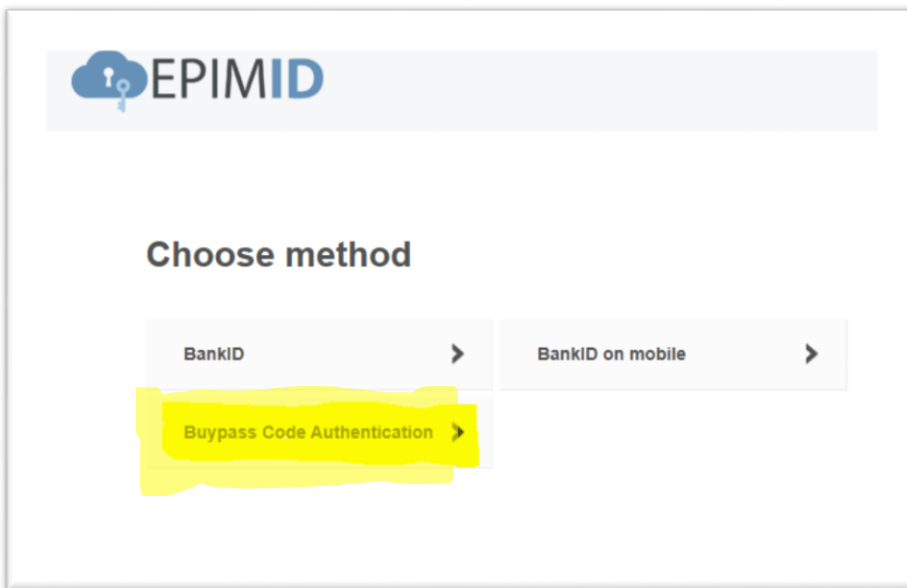


Please enter your company email

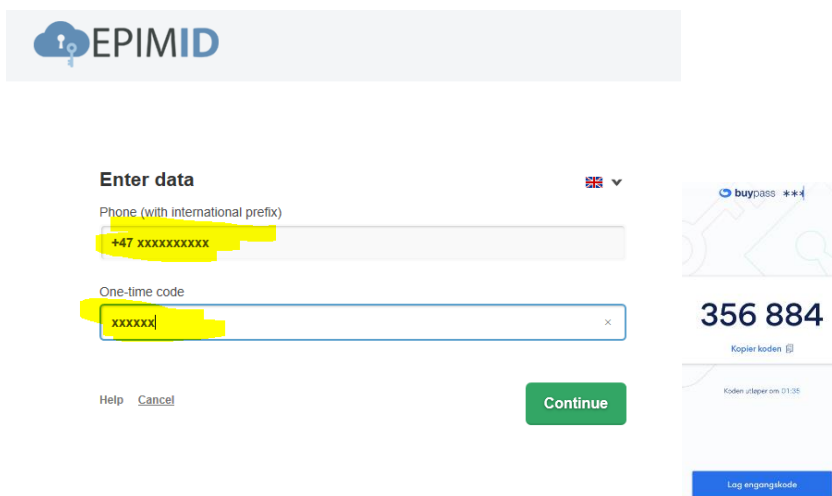
[Login](#)

[Having trouble logging in?](#) or [Sign up](#)

Step 3: Select Bypass Code Authentication



Step 4: Enter your mobile phone number including country prefix (+44) and the OTP (One Time code) from Bypass Code generator on your phone and click Continue



Step 5: Successful log-in

